

**BUTLER COUNTY PUBLIC HEALTH NURSING SERVICE  
COURTHOUSE, BOX 325  
ALLISON, IA 50602**

Telephone (319) 267-2934

**BOARD OF HEALTH MEETING  
August 5, 2014**

BOH Members Present: Mitch Nordmeyer, Larry Backer, Dr. Lindstrom  
BOH Members Absent: Todd Kalkwarf, Jodi Bangasser  
Others Present: Jennifer Becker, Misty Kroeze, Nicole Bertram, Tammy Fleshner  
Visitors Present: Lisa Koppen, Peggy Funk - NICAO

The regular meeting was called to order at 4:05 p.m. at the Board of Supervisors Meeting Room by Mitch Nordmeyer. No public comment was heard. Jennifer Becker introduced Nikki Bertram to the Board. She is the Registered Nurse that has replaced Mary Johnson.

The Public Hearing on Ordinance #10 – Private Wells was opened. There were no comments, oral or written received. Discussion about the language used regarding the revocation and denial of a license and the appeal hearing. This ordinance uses the same language as the Septic Ordinance. The fees will be the same as the Septic Contractors, at \$25.00 per year. Dr. Lindstrom made a motion to move ahead, and this was seconded by Larry Backer. Motion carried. Larry Backer made a motion to waive the second and third readings, and this was seconded by Dr. Lindstrom. Motion carried. Public Hearing closed.

Larry Backer made a motion to approve the agenda as presented, and this was seconded by Dr. Lindstrom. Motion carried.

Larry Backer made a motion to approve both the previous meeting's minutes and the joint BOH/BOS minutes as written, and this was seconded by Dr. Lindstrom. Motion carried.

Tammy Fleshner gave an updated financial report. Dr. Lindstrom made a motion to approve the 6-17, 6-24, 6-30, 6/30 #2, 7-15, 7-22, 7-29, 8-5, and 8-12-14 claims, and this was seconded by Larry Backer. Motion carried.

Misty Kroeze gave the Environmental Health report. There have been 23 water tests so far this fiscal year, as compared to 11 at this time last year. 1 Well permit has been issued this fiscal year for new construction. 1 Well closing was completed this fiscal year, and no rehabilitations yet. The 2014-2015 Grants to Counties funding has increased to \$36,082 this year, compared to \$30,612 last year. Arsenic testing will be started next fiscal year and will be added to the water testing process.

40 Septic permits have been issued since 1-1-2014, compared to 33 at this time last year. 31 of these systems have been completed. There are 24 licensed septic contractors in Butler County for the 2014-2015 fiscal year. A complaint was received regarding a possible illegal septic system. Misty will be investigating and sending a notice this week.

All of the pool, tanning bed and tattoo parlor inspections are complete. We received some information regarding one of our clients doing tattoos. She was informed that she needed to be licensed and was told how to do this, or she needed to stop doing these tattoos. When it was discovered that she was continuing this unlicensed, the Sheriff's Office was informed about this. They visited her home and informed her about the need to be licensed and the process. The IDPH was also informed, and their attorney will send a cease and desist order. If this continues, the Sheriff's office can confiscate this equipment and issue a warrant. Misty will be working on some public service announcements for our Facebook page and newspapers regarding illegal tattooing.

Lisa Koppin from North Iowa Community Action Organization distributed brochures from their programs along with quarterly reports. The WIC program encourages increased consumption of fruits and vegetables and has been promoting farmers markets. They are also asking the breastfeeding moms about where they nurse their babe, and if they are comfortable doing so in that area.

Peggy Funk discussed the I-Smile program. They have fluoride varnish and dental sealant programs. They are applying for a grant and need schools which have 40% free and reduced meals. There is 1 school in Butler County that qualifies. The school nurses have worked hard getting dental screenings done by dental offices. The Delta Dental Wellness Plan has Dr. Mason in Parkersburg enrolled. This plan

reimburses at 70% and they will be following up on the children that need work done. This program will be represented at the Kids Fest in Butler County in September. They are requesting permission to continue.

A new HIV Support Program called "Living with HIV" is now available, and helps with transportation needs.

Jennifer Becker gave the Program Reports as follows:

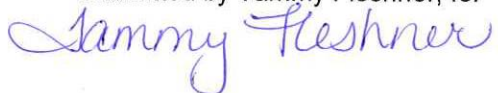
1. Tobacco Grant – This was resubmitted on 7-10-2014 and we have not received word yet. FY 13-14 has been extended through 8-2014. Quit kits and oral health kits were given away at the Fair. Quitline is now providing 8 weeks of tobacco cessation products.
2. BCCEDP (Breast & Cervical Cancer Early Detection Program) – We are currently rewriting the subcontract with Franklin County for the Interpreter Service due to language changes at the State level.
3. Preparedness – 500 Preparedness Bags were made, and 380 were given away at the Fair. The remaining 120 will be given away at Kids Fest in September. We also gave 25 weather radios away during the Fair.
4. Immunization – Flu shot clinics will be scheduled this month. Our State Audi was on 7-11-14, and was successful.
5. LPHS (Local Public Health Services) – This grant provides Home Care Aide, Homemaker and Skilled Nursing Services. Funds ran out in mid-May.
6. Disease Investigation – We are currently investigating 2 cases of ecoli – both are from the same daycare, and both involve 1 year old children. There have been lots of telephone calls to follow up.
7. EMS – There have been issues with current staffing of our surrounding Paramedic Services that offer support. Along with our shortage of volunteers, this is becoming a very big issue.
8. A \$500 donation from a past patient's family has been used to purchase a banner that can easily be taken to clinics and other public information opportunities.

A report was given on the Joint Board of Supervisor / Board of Health Meeting that was held on July 22, 2014. Larry Backer and Jodi Bangasser were present. It was a good discussion. The Board of Supervisors were very receptive regarding increasing our allocation, with a balanced budget as our goal. It was noted that the health insurance premiums are the main source of the deficit.

Jennifer Becker reported that the State has changed the contract process and claims submission process from SharePoint to lowagrants.gov. This has been a very cumbersome process. At this point, we have no billing instructions yet. The following grants are all still in process at this time: CFY (BCCEDP), Emergency Preparedness, LPHS, EMS, Environmental Health, Substance Abuse and Tobacco Prevention.

The next meeting will be scheduled for Tuesday, October 7th, 2014 at 4:00 p.m. The meeting was adjourned.

Submitted by Tammy Fleshner, for



Todd Kalkwarf